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Achieving Competencies in Public Service: The Professional Edge by James S. Bowman, 9780765623485, available at Book Depository with free delivery worldwide.

The new context and character of public service - shifting values, entrepreneurship, information technology, and multi-sector careers - require a 'skills triangle' of technical, ethical, and leadership abilities. This concise and readable work focuses on these three essential skills, and describes what it means to be a consummate professional public servant. Essential reading for both professionals and students, "Achieving Competencies in Public Service: The Professional Edge" sets standards for anyone who conducts the public's business, and links them with performance management, human resource administration, and information technology skills. Filled with original illustrative examples, case studies, and exemplar profiles, the book is an ideal supplement for any introductory course in Public Administration.

This book shows students entering the public service as well as professionals in the field how to become ethically competent to provide the leadership needed to advance the public interest. The book doesn't just talk about ethics. The contributors describe how ethical competence should guide organizational conduct. All chapters are original, and written by experts in the PA field for this book.

The new context and character of public service--shifting values, entrepreneurship, information technology, multi-sector careers--require enhanced technical, ethical, and leadership skills. This concise and readable work describes what it means to be a consummate professional public servant. Essential reading for both professionals and students, it sets standards for everyone who conducts the public's business, and links them with performance management, human resource administration and information technology skills. The book identifies the ethical foundations of public service and how to integrate them in practice. It also addresses individual leadership, what it means and how it is based on a foundation of technical and ethical skills. Filled with original illustrative examples and case studies from government, the non-profit sector, and business, The Professional Edge is an ideal supplement for any introductory course in Public Administration or Ethics in the Public Service.

Now in its third edition, Encyclopedia of Public Administration and Public Policy remains the definitive source for article-length presentations spanning the fields of public administration and public policy. It includes entries for: Budgeting Bureaucracy Conflict resolution Countries and regions Court administration Gender issues Health care Human resource management Law Local government Methods Organization Performance Policy areas Policy-making process Procurement State government Theories This revamped five-volume edition is a reconceptualization of the first edition by Jack Rabin. It incorporates over 225 new entries and over 100 revisions, including a range of contributions and updates from the renowned academic and practitioner leaders of today as well as the next generation of top scholars. The entries address topics in clear and coherent language and include references to additional sources for further study.

Effective human resource management is a critical function in today's public workplace, and this book provides students and practitioners with the tools to succeed in public sector management.

Ethics--in all its exemplary and exhausting forms--matters. It deals with the most gripping question in public life: "What is the right thing to do?" Now in a thoroughly revised second edition, Public Service Ethics: Individual and Institutional Responsibilities introduces readers to this personally relevant and professionally challenging field of study. No matter the topic--the necessity of ethics, intriguing human behavior experiments, the role of ethics codes, whistleblowing incidents, corruption exposes, and the grandeur and decay of morality--there is no shortage of controversy. The book enables readers to: appreciate why ethics is essential to leadership; understand and apply moral development theory at the individual and organizational levels of analysis; differentiate between ethical problems and ethical dilemmas, and design creative ways to deal with them; develop abilities to use moral imagination and ethical reasoning to appraise, argue, and defend an ethical position, and cultivate individual and institutional initiatives to improve ethical climate and infrastructure. Authors James Bowman and Jonathan West capture reader interest by featuring learning objectives, skill-building material, discussion questions, and exercises in each chapter. The authors' narrative is user-friendly and accessible, highlighting dilemmas and challenging readers to "own" the book by annotating the pages with one's own ideas and insights, then interacting with others in a live or virtual classroom to stretch one's thinking about the management of ethics and ethics of management. The ultimate goal is to bolster students' confidence and prepare them for the ethical problems they will face in the future, equipping them with the conceptual frameworks and context to approach thorny questions and behave ethically.

The trends and practices of public administration are ever changing and it is essential that they be appraised from time to time. Designed as a capstone survey of the field, The State of Public Administration focuses on leading edge issues, challenges, and opportunities that confront PA study and practice in the 21st century. Each chapter is written by a recognized expert and addresses the following questions: --What are the field's emerging issues, problems, challenges, trends, and opportunities? --What are the underlying factors influencing new or emerging trends? --What issues are unresolved? Why? --What do we know--or not know--about the subject? --How can we find out more? What research is needed?

This publication supports reforms towards greater strategic agility in the public sector through the use of budgeting policy levers, human resource management strategies and ICTs.

Issuing a call to action, PUBLIC ADMINISTRATION: AN ACTION ORIENTATION, Seventh Edition, encourages readers to become active participants in public administration--and equips them with the tools to do it effectively. Robert B. Denhardt, Janet V. Denhardt, and Tara A. Blanc teach readers how to influence the operations of public agencies--helping them learn to get involved and effect positive changes, regardless of whether they are working outside the agency as citizens or within the agency as managers. With a strong emphasis on ethics, the text introduces the theories and scholarly literature of the field while reflecting the latest trends and issues. Practical applications help readers sharpen personal management, communication, delegation, motivation, and decision-making skills. Key topics like nonprofit management, the global dimensions of public administration, and organizational theory are covered thoroughly. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Public Human Resource Management: Problems and Prospects by Richard C. Kearney and Jerrell D. Cogburn brings together exemplary contributors who provide concise essays on major contemporary public human resources management issues. Organized into four parts - setting, techniques, issues and prospects - and covering the major process, function and policy issues in the field, the text offers valuable wisdom to students and practitioners alike. The new edition boasts sixteen new and eleven updated chapters authored by the leading figures in the field as well as by up-and-coming new scholars.

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